Quarterly Progress Report Form - Oil Spill Recovery Institute

This report shall be e-mailed to the OSRI Research Program Manager (wspegau@pwssc.org) and copied to the Financial Office (ap@pwssc.org)

**Deadline for this report**: All grants shall submit this report within 30 days of the end of the calendar year quarter.

**Today’s date**: 

**Name of awardee/grantee**: 

**OSRI Contract Number**: 

**Project title**: 

This report covers

- ____ Oct.-Dec. 1st quarter
- ____ Jan.-March 2nd quarter
- ____ April-June 3rd quarter
- ____ July-Sept. 4th quarter

**PART I - Progress Report on Activities**

In a short paragraph (3-10 sentences), please describe project activities since your last report.

Describe any existing or potential problems with the project. If a change in budget or scope of work is required, please explain.

Describe any presentations given this quarter and the status of manuscripts submitted, accepted, or published.
Part II - Budget Report

Please complete the attached Excel spreadsheet (GPM-Appendix I – Fin Rpt Form).