

**Oil Spill Recovery Institute
Advisory Board Meeting Agenda
Thursday and Friday, Feb. 10-11, 2005
Upstairs meeting room, Egan Center, Anchorage**



Thursday, February 10, 2005

<u>Time</u>	<u>Topic</u>	<u>Led by</u>	<u>Background</u>
9 a.m.	Call to order – Roll call and introductions	Chair John Calder	Tab 1.1
9:05 – 9:15	Public Comments		
9:15-9:20	Approval of agenda	Calder	
9:20-9:30	Approval of minutes, Sept. 13-14, 2004 Board meeting and Approval of minutes, Dec. 6, 2004 Executive Committee meeting Review workshop meeting notes, Nov. 19, 2004 regarding Science Plan & public comments	Calder	Tab 2.1, 2.2 & 2.3
9:30 – 9:35	Chair's Report	Calder	
9:35 – 9:55	Executive Director's Report	Bird	To be distributed at the meeting
9:55 – 10:05	Review and concur with amendments to Grant Policy Manual (Exec. Comm. Dec. 6, 2004 minutes)	Bird	GPM in pocket of packet
10:05 – 10:45	Finance Committee Report	Kopchak & Oswalt	Tab 4.1 & 4.2
	FY04 Year-end (4 th Quarter) Report		Tab 4.3
	FY04 Audit, by Mikunda Cottrell & Co.		In pocket of packet
	FY05 First Quarter Report		Tab 4.4
10:45-11:00	Mid-morning Break		
11:00 – Noon	Project update regarding active contracts and FY05 Work Plan	Schoch	
	FY04 active contracts – spreadsheet summary		Tab 5.1
	FY05 active contracts – spreadsheet summary		Tab 5.2

	FY05 Work Plan		Tab 6.1
	Graduate Research Fellowship – solicitation now active		Tab 6.2
Noon	Lunch break – will be provided		
1:00 – 1:20 pm	Scientific and Technical Committee Report Committee meets Feb. 7, 2005	Goering	To be distributed at the meeting
1:20 – 1:45 pm	Update on cooperative solicitation for Cold Climate Spill Research Brief summary regarding response to the Request for Proposals (issued fall of 2004), amount of funds available from the three cooperators, review process and evaluation criteria, and scheduling of OSRI Board meeting to approve awards.	Schoch	Science Plan, Appendix C
1:45 – 3:30 pm	Science Plan Review and approval Proposed cooperative program with North Pacific Research Board focused on biological issues	Schoch	In pocket of packet & Tab 7.3
3:30 pm	Mid-afternoon break		
3:45 – 4:30 pm	Continuation of Science Plan Review and Approval	Schoch	See above
4:30 pm	Meeting recess		

Friday, February 11, 2005

<u>Time</u>	<u>Topic</u>	<u>Led by</u>	<u>Background</u>
8:30 a.m.	Call to order – Roll call	Calder	Tab 1.1
8:35 am	Executive Session – Report to the Board by Executive Committee regarding personnel reviews	Mutter	
9:30 am	Review Calendar	Calder	Tab 8.1
9:40 am	Board member comments	Calder	
10 am	Adjournment		