Oil Spill Recovery Institute (OSRI) Advisory Board Meeting Minutes
Wednesday, October 5, 2012

This meeting was held in Cordova, Alaska at the Library Meeting Room. It was called to order at 9:30 a.m. by Doug Mutter, stand in Chair for John Calder.

Teleconference number 1-888-387-8686 conf 8442517#
GoToMeeting https://www2.gotomeeting.com/join/284674146

Board members present - Doug Mutter, Bill Lindlow and Chuck Meacham were present. Gary Folley, Angela Totemoff, David Totemoff and Susan Saupe phoned in.

Staff present - Katrina Hoffman, Scott Pegau, Penelope Oswalt and Allie Russo.

Visitors present - Doug Helton.

Approval of Agenda - The agenda was approved.

Review and Approval of the FY13 Work Plan - Research Program Manager Pegau shared the draft FY13 Work Plan. In the Understand Goal, efforts will focus on the Meteorology project and Hydrological Model Validation, as well as funding partnerships with the North Pacific Research Board. OSRI and NPRB recently switched to a full RFP, which has increased submissions. Pegau proposes to continue this partnership at the current level of funding of $100,000 per year. In the Respond Goal, efforts will focus on increasing partnership proposals; Pegau recommends budgeting $150,000 for this. In the Inform Goal, efforts will focus on continuing to fund two Graduate Research Fellowships as well as the Science Center’s Discovery Room program, and to provide funding for an undergraduate intern with an oil spill response organization. One change from previous years is that OSRI is discontinuing its five-year summer education programs, due to lack of funding partners. In the Outreach Goal, efforts will focus on funding workshops and conferences, including the Alaska Marine Symposium, which is calling for significantly higher more funding than last year. Other Items include Pegau’s request for $135,000 for the Research Program Manager and $8,000 in support of the Science and Technical Committee.

Mid-Morning Break from 10:50 - 11:10.

Finance Committee’s Report - Research Program Manager Scott Pegau delivered the Finance Committee’s 11 month FY12 report. As of August 31, 2012, OSRI had $1,655,605 in the bank, of which $909,460 were unencumbered program funds. FY12 was the first year OSRI spent nearly its entire annual budget. It should be noted that although OSRI overspent on its Understand and Respond Goals, it did not overspend overall, because it pulled these additional funds from the Inform and Other Programs budgets, which were smaller than anticipated. OSRI’s total budget for
FY13 is $1,388,963, with more money going the Understand, Inform, and other Programs budgets than in previous years.

Updated Roll Call — Glenn Ujioka, Doug Helton, Doug Mutter, Chuck Meacham, Bill Lindlow were present. Angela Totmoff, John Calder, Joe Banta, Susan Saupe, Gary Folly and David Totemoff were on the phone. Scott Pegau, Katrina Hoffman, Allie Russo and Penny Oswalt were in the room.

Motion by Meacham, seconded by Lindlow to accept the FY13 Work Plan and Budget as presented. Motion passes unanimously.

Motion by Lindlow, seconded by Ujioka to approve the Minutes from the February 10, 2012 meeting. Discussion: Hoffman would like to correct the attendance record and mark Gordy Reeves as present. Bill Lindlow would like to clarify the motion about renewing Alan Mearns and Tom Royer’s terms and accepting Tony Parkins as a replacement for Eppie Hogan. Motion passed unanimously as per discussion.

Executive Director Report – Hoffman updated the Advisory Board on the status of the Coast Guard Reauthorization Bill; it has been passed in the Senate and is waiting for approval from the House. Hoffman also discussed the Science and Technical Committee’s decision not to fund either of the proposals it received from its recent RFP, one of which was submitted by the Science Center. Hoffman told the Advisory Board about OSRI’s intention to spend down its reserves. Jim Harvey, a financial consultant and a member of the PWSSC Board is going to look into this. Hoffman gave Advisory Board membership updates: John Calder stepped down as Chair and will be replaced by Doug Helton, upon approval from the Secretary of Commerce. Doug Mutter will be stepping down as Vice Chair. There is still a Fishing Industry Representative seat available.

Lunch 12:00-12:35

Research Program Manager Report- Pegau discussed the highlights of the Understand, Respond, and Inform programs from FY12. The Advisory Board requested that Pegau create a reader-friendly flow chart that outlines each project, its funders and partners, and any important dates.

Technology and Education Demonstration – Kara Johnson, the Science Center’s Science Education Director, delivered a presentation about the Remote Operated Vehicle (ROV) program and its strengths as a tool for environmental education.

Final Comments- The next Advisory Board meeting is set for Friday, February 8, 2013 in Anchorage, in conjunction with the Forum on the Environment. The fall 2013 meeting is tentatively set for Wednesday, September 18, 2013 in Cordova.

The meeting adjourned at about 1:45 p.m.

These minutes were reviewed and approved on ________________.

Susan Saupe, Secretary